

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: CONSENT CALENDAR - DONATIONS

**REQUESTED ACTION:** APPROVAL

**SUMMARY:**

| <b><u>NAME AND ADDRESS</u></b>  | <b><u>ITEM AND ESTIMATED VALUE</u></b> | <b><u>RECEIVING DEPARTMENT</u></b> |
|---|--|------------------------------------|
| T. Traci<br>Vaca Valley Auto Parts<br>1313 N. Texas Street<br>Fairfield, CA 94533 | Various auto parts<br>\$1,364.84       | CTE/Auto Technology                |

Acceptance of this donation is recommended at this time.

*Government Code:* \_\_\_\_\_ *Board Policy:* 3350 *Estimated Fiscal Impact:* \$ In Kind Gifts

**SUPERINTENDENT'S RECOMMENDATION:**

APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

Yulian Ligioso  
Vice President, Finance & Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

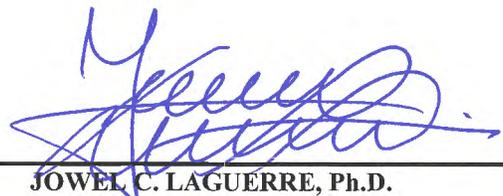
707 864-7209

**TELEPHONE NUMBER**

Administration  
**ORGANIZATION**

June 5, 2015

**DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

June 5, 2015

**DATE APPROVED BY SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

**TO:** MEMBERS OF THE GOVERNING BOARD  
**SUBJECT:** CONSENT CALENDAR – HUMAN RESOURCES  
**REQUESTED ACTION:** APPROVAL

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**EMPLOYMENT 2015-2016**

**Regular Assignment**

| <b><u>Name</u></b> | <b><u>Assignment</u></b>   | <b><u>Effective</u></b> |
|--------------------|--|-------------------------|
| John Bilmont       | Accounting Manager (Bond) M00072 (Range 42/Step 5)                   | 07/01/15                |
| Gregory Brown      | Vice President of Student Services M00085 (Range 53/Step 6)          | 07/31/15                |
| Robert Gabriel     | Dean of Health Sciences M00062 (Range 49/Step 6)                     | 07/01/15                |
| Keydron Guinn      | Interim Dean of Social & Behavioral Science M00063 (Range 49/Step 6) | 07/01/15                |
| Karen Watson       | Reading/Writing Lab Technician C00092 (Range 14/Step 6)              | 07/01/15                |
| TBD                | Admissions & Records Analyst C00148 (Range 15/Step TBD)              | TBD                     |

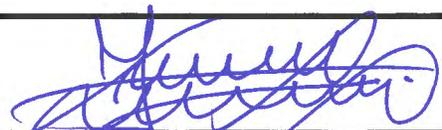
**Change in Assignment**

| <b><u>Name</u></b> | <b><u>Assignment</u></b>   | <b><u>Effective</u></b> |
|--------------------|--|-------------------------|
| Diane White        | Interim Vice President Student Success to Full-Time History Instructor                                     | 07/01/15                |
| Shemila Johnson    | Outreach & Public Relations Manager (Range 40/Step 7) to Director of Enrollment Services (Range 46/Step 2) | 07/01/15                |

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**Wade Larson, D.M.**  
Associate Vice President, Human Resources

June 5, 2015  
**Date Submitted**



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**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

June 5, 2015  
**Date Approved**

SOLANO COMMUNITY COLLEGE HUMAN RESOURCES CONSENT CALENDAR  
 Governing Board Meeting  
 June 17, 2015  
 Page 2

**Short-term/Temporary/Substitute**

| <b><u>Name</u></b>        | <b><u>Assignment</u></b>    | <b><u>Fund/Grant Name</u></b>       | <b><u>Effective</u></b> | <b><u>Amount</u></b> |
|---------------------------|-----------------------------|-------------------------------------|-------------------------|----------------------|
| Glenn Burgess             | Special Projects            | Assessment and Retention Grant      | 05/30/15 – 06/30/15     | \$66.67 hr.          |
| Shawn Carney              | Academic Success Center     | Student Success and Support Program | 05/26/15 – 08/07/15     | \$66.67 hr.          |
| Nicole Black              | Student Services Generalist | Student Success and Support Program | 06/18/15 – 06/30/15     | \$18.10 hr.          |
| Nicole Black              | Student Services Generalist | Student Success and Support Program | 07/01/15 – 06/30/16     | \$18.10 hr.          |
| Kelley Cadungug           | Instruction Assistant       | Equity Fund                         | 07/01/15 – 06/30/16     | \$14.58 hr.          |
| Katherine Cartwright      | Student Services Generalist | Student Success and Support Program | 07/01/15 – 06/30/16     | \$18.10 hr.          |
| Tanisha Champion-Benjamin | Student Services Generalist | Student Success and Support Program | 06/18/15 – 06/30/15     | \$18.10 hr.          |
| Tanisha Champion-Benjamin | Student Services Generalist | Student Success and Support Program | 07/01/15 – 06/30/16     | \$18.10 hr.          |
| Diane Crosley-Mayers      | Instructional Assistant     | Equity Fund                         | 07/01/15 – 06/30/16     | \$14.58 hr.          |
| James DeKloe              | NSF Project Grant           | NSF Biotech Grant                   | 05/26/15 – 08/07/15     | \$66.67 hr.          |
| Dawna DeMartini           | Instructional Assistant     | Equity Fund                         | 07/01/15 – 06/30/16     | \$14.58 hr.          |
| Songhni Deveaux           | Instructional Assistant     | Equity Fund                         | 07/01/15 – 06/30/16     | \$14.58 hr.          |
| Allen Fleming             | Instructional Assistant     | Equity Fund                         | 07/01/15 – 06/30/16     | \$14.58 hr.          |
| Amani Howell-Jennings     | Instructional Assistant     | Equity Fund                         | 07/01/15 – 06/30/16     | \$14.58 hr.          |
| Julia Kiss                | Special Projects            | Assessment and Retention Grant      | 06/01/15 – 06/30/15     | \$66.67 hr.          |
| Jessica Kollar            | Substitute CP Assistant     | CCSP                                | 07/01/15 – 07/31/15     | \$14.58 hr.          |
| Carmela Logarta           | Student Services Generalist | Student Success and Support Program | 07/01/15 – 06/30/16     | \$18.10 hr.          |
| Michael Lostica           | Instructional Lab Assistant | TAACCCT Grant                       | 06/01/15 – 08/06/15     | \$14.00 hr.          |
| Karen McCord              | UMOJA Coordinator           | Equity Fund                         | 07/01/15 – 06/30/16     | \$69.25 hr.          |
| Karen McCord              | UMOJA Coordinator           | Basic Skills Fund                   | 07/01/15 – 06/30/16     | \$69.25 hr.          |
| Symone McDaniels          | Instructional Assistant     | Equity Fund                         | 06/04/15 – 06/30/15     | \$14.58 hr.          |
| Sandra Moore              | Academic Success Center     | Student Success and Support Program | 07/01/15 – 12/20/15     | \$56.56 hr.          |

**Short-term/Temporary/Substitute - continued**

| <b><u>Name</u></b> | <b><u>Assignment</u></b>             | <b><u>Fund/Grant Name</u></b> | <b><u>Effective</u></b> | <b><u>Amount</u></b> |
|--------------------|--------------------------------------|-------------------------------|-------------------------|----------------------|
| Dave Nourot        | Welding Instruction                  | Workforce Training            | 06/22/15 – 06/22/15     | \$66.67 hr.          |
| Purnur Ozbirinci   | ASC Drop In Lab                      | Student Equity                | 06/15/15 – 06/30/15     | \$69.25 hr.          |
| Purnur Ozbirinci   | ASC Drop In Lab                      | Student Equity                | 07/01/15 – 07/27/15     | \$69.25 hr.          |
| Robert Payawal     | Instructional Assistant              | Academic Affairs              | 07/01/15 – 08/10/15     | \$15.88 hr.          |
| Sarah Ramsey       | Substitute CP                        | CSPP                          | 06/12/15 – 06/30/15     | \$14.58 hr.          |
| Sarah Ramsey       | Assistant<br>Substitute CP           | CSPP                          | 07/01/15 – 07/31/15     | \$14.58 hr.          |
| Ed Re              | NSF Project Grant                    | NSF Biotech Grant             | 05/26/15 – 08/07/15     | \$69.25 hr.          |
| Trista Sampson     | Lab Assistant I                      | TAACCCT Grant                 | 05/28/15 – 06/30/15     | \$15.21 hr.          |
| Trista Sampson     | Lab Assistant I                      | TAACCCT Grant                 | 07/01/15 – 08/06/15     | \$15.21 hr.          |
| Dyan Smith         | Substitute CP                        | CSPP                          | 07/01/15 – 07/31/15     | \$14.58 hr.          |
| Michell Williams   | Assistant<br>Instructional Assistant | Equity Fund                   | 07/01/15 – 06/30/16     | \$14.58 hr.          |

**REQUEST FOR REDUCED WORKLOAD**

In accordance with section 10.2 of the CCA/CTA/NEA collective bargaining agreement, the following instructors are requesting a reduced workload for the 2015-2016 academic year. The reduction is authorized under section 22713 of the California Education Code. The request for a reduced workload is recommended.

| <b><u>Name</u></b> | <b><u>Position</u></b> | <b><u>Reduction</u></b> |
|--------------------|------------------------|-------------------------|
| Philip Summers     | Bio/Human Physiology   | 46.67% Reduction        |

**Release Time**

| <b><u>Name</u></b>  | <b><u>Assignment</u></b>                  | <b><u>% Release Time</u></b> | <b><u>Dates</u></b> |
|---------------------|---|------------------------------|---------------------|
| Saki Cabrera        | Human Services Coordinator                | 20%                          | 08/14/15 – 05/31/16 |
| LaNae Jaimez        | School of Behavioral Sciences Coordinator | 20%                          | 08/14/15 – 05/31/16 |
| Terri Pearson-Bloom | Academic Success Center Coordinator       | 40%                          | 08/14/15 – 05/31/17 |
| Tracy Schneider     | English Basic Skills Coordinator          | 20%                          | 08/14/15 – 05/31/16 |
| Josh Scott          | Basic Skills Coordinator                  | 40%                          | 08/14/15 – 06/30/16 |
| Michael Wyley       | School of Liberal Arts Coordinator        | 20%                          | 08/14/15 – 05/31/16 |

**GRATUITOUS SERVICE**

| <b><u>Name</u></b> | <b><u>School/Department</u></b>   | <b><u>Assignment</u></b>                        |
|--------------------|-----------------------------------|---|
| Kalissa Crawford   | School of Mathematics and Science | Assist with Bio15 Labs                          |
| Tonya Kent         | Admissions and Outreach           | Training for New Student Services<br>Generalist |
| John Lloyd         | School of Liberal Arts            | Teaching Assistant                              |
| Melody Nix         | School of Liberal Arts            | Teaching Assistant                              |
| Daniale Reboca     | School of Liberal Arts            | General Assistant                               |
| Tri Tran           | School of Liberal Arts            | Teaching Assistant                              |

**RESIGNATIONS**

| <b><u>Name</u></b> | <b><u>Assignment</u></b> | <b><u>Effective</u></b>      |
|--------------------|--------------------------|------------------------------|
| Eric Bullis        | Theater Arts / Drama     | 05/21/15                     |
| Sue Clement        | FT Nursing Instructor    | 05/21/15                     |
| Jowel C. Laguerre  | Superintendent-President | Pending Contract<br>Approval |

**HONORS PAY**

| <b><u>Name</u></b> | <b><u>Discipline</u></b> | <b><u>Semester(s)</u></b> | <b><u>Amount</u></b> |
|--------------------|--------------------------|---------------------------|----------------------|
| Marion Cowee       | Child Development        | Fall 2014                 | \$200.00             |
| Marion Cowee       | Child Development        | Spring 2015               | \$200.00             |
| Jowel Powell       | Political Science        | Spring 2015               | \$132.00             |

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: DISTRICT AND CALIFORNIA TEACHERS ASSOCIATION, 2014-2015  
COLLECTIVE BARGAINING AGREEMENT**

**REQUESTED ACTION: ACTION/APPROVAL**

**SUMMARY:**

Tentative agreement has been reached between the California Teachers Association and the District. CTA ratified the tentative agreement on May 29, 2015. The administration recommends approval of the attached agreement.

*Government Code: 3540      Board Policy: 4015      Estimated Fiscal Impact:*

**APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

**SUPERINTENDENT'S RECOMMENDATION:**

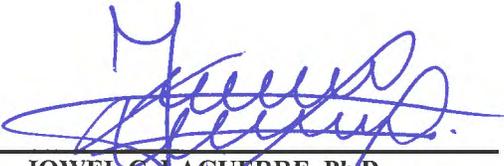
Wade Larson  
Associate Vice President, Human Resources  
**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534-3197  
**ADDRESS**

707-864-7128  
**TELEPHONE NUMBER**

Administration  
**ORGANIZATION**

June 5, 2015  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

June 5, 2015  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

## **SOLANO COMMUNITY COLLEGE**

### **MEDIATION PROPOSAL**

**April 15, 2015**

The District's Proposal is a package proposal. If the proposal is not accepted in total, the District has no obligation to offer the entire proposal or any specific proposal again, although the District will continue to negotiate in good faith.

1. Add "Class 5" column to full-time salary schedule for earned Doctorate degree with 16 steps equal to the Class 4 salary plus \$2,400, and deletes the "Earned doctorate: \$2,400 annual stipend" from the bottom of the salary schedule.
2. Add one step to the bottom of each column in the faculty schedules, which will go into effect July 1, 2015. Use existing step differentials.
3. Pay each part-time faculty member a one-time lump sum payment equal to 1% of actual course assignments for the 2014-15 academic year. Payments for part-time/adjunct classes will only be for actual adjunct instruction and not overload assignments. Payment will be processed for the August 2015 payroll and will be in the form of a lump-sum payment to employees. Payment will be made as a normal course of the payroll process.
4. Not impose any cap on the utilization of accrued sick leave.
5. Pilot a program during 2015-16 to reduce office hours to four (4) per week for full-time faculty with an option to schedule 1 office hour online. All full-time faculty are eligible to participate. Evaluation will take place by the end of 2015-16 to determine feasibility and effectiveness for continuation.
6. Adjunct faculty will be notified via District initiated email when a full-time position in the same field is offered.
7. District agrees that adjunct faculty may use flex hours for mandatory HR orientation and training.
8. District will agree to compensate a total of three (3) adjunct faculty for participation on Academic Senate and Curriculum committee. Each adjunct shall be paid a stipend of \$1,000 per year for their active participation.
9. Upon mutual agreement by the associated dean and faculty member, if it makes pedagogic sense, classes can be offered with double the class maximum in exchange for 1.5 times the normal compensation. The double-sized class counts as 1.5 classes in the faculty member's load.
10. Provide a retirement/resignation incentive to faculty with ten (10) or more years of full-time service consisting of a one-time lump sum payment equal to \$45,000. The employee

may elect to have the lump sum payment disbursed in one or two increments for tax purposes or deposited into the employee's 403(b) account up to plan limits. This retirement/resignation incentive shall be contingent upon not less than five (5) and not to exceed fifteen (15) participants.

11. The District, Academic Senate, and SCFA will form an 8 person task force to implement block scheduling and a compressed calendar. The task force will be composed of two (2) Academic Senate faculty representatives, two (2) SCFA representatives and four (4) District representatives.
12. District agrees to pilot a mentorship program for new faculty. Program will be developed and piloted during contract year 2015-16 with details developed and administered by the VPAA in consultation with SCFA. Pilot program shall be limited to no more than one mentor per school not to exceed \$1,000 per year per mentor.

If accepted, this package proposal shall constitute full and complete settlement of the parties' negotiations for the 2014-2015 contract year, but it shall not preclude the parties from meeting and negotiating regarding any additional salary increase or changes to member compensation for the 2015-16 academic year.

FOR SOLANO COMMUNITY COLLEGE

  
\_\_\_\_\_  
WADE LARSON  
Associate Vice President Of Human Resources

  
\_\_\_\_\_  
DATE

FOR SOLANO COLLEGE FACULTY ASSOCIATION

  
\_\_\_\_\_  
SANDRA ROTENBERG  
Chief Negotiator, SCFA

  
\_\_\_\_\_  
DATE

| Full-Time Faculty Schedule (proposed 15-16 in red) |          |          |          |          |          |
|--|----------|----------|----------|----------|----------|
| STEP   | CLASS 1  | CLASS 2  | CLASS 3  | CLASS 4  | CLASS 5  |
| 1  | \$44,631 | \$48,511 | \$52,391 | \$56,271 | \$58,671 |
| 2  | \$46,571 | \$50,451 | \$54,331 | \$58,211 | \$60,611 |
| 3  | \$48,511 | \$52,391 | \$56,271 | \$60,151 | \$62,551 |
| 4  | \$50,451 | \$54,331 | \$58,211 | \$62,091 | \$64,491 |
| 5  | \$52,391 | \$56,271 | \$60,151 | \$64,031 | \$66,431 |
| 6  | \$54,331 | \$58,211 | \$62,091 | \$65,971 | \$68,371 |
| 7  | \$56,271 | \$60,151 | \$64,031 | \$67,911 | \$70,311 |
| 8  | \$58,211 | \$62,091 | \$65,971 | \$69,851 | \$72,251 |
| 9  | \$60,151 | \$64,031 | \$67,911 | \$71,791 | \$74,191 |
| 10   | \$62,091 | \$65,971 | \$69,851 | \$73,731 | \$76,131 |
| 11   | \$64,031 | \$67,911 | \$71,791 | \$75,671 | \$78,071 |
| 12   | \$65,971 | \$69,851 | \$73,731 | \$77,611 | \$80,011 |
| 13   |          | \$71,791 | \$75,671 | \$79,551 | \$81,951 |
| 14   |          |          | \$77,611 | \$81,491 | \$83,891 |
| 15   |          |          |          | \$83,431 | \$85,831 |
| 16   |          |          |          | \$86,547 | \$88,947 |
| 17   |          |          |          | \$89,663 | \$92,063 |

*Wade M* 4/29/15

*David B. Day* 4/29/15

| Adjunct Faculty Schedule (proposed 15-16 in bold-3.56%) |            |              |              |              |              |              |
|---|------------|--------------|--------------|--------------|--------------|--------------|
| STEP  | Categories | CLASS 1      | CLASS 2      | CLASS 3      | CLASS 4      | CLASS 5      |
| 1   | 1          | 51.05        | 55.48        | 59.90        | 64.33        | 67.17        |
|   | 2          | 48.76        | 52.99        | 57.23        | 61.47        | 64.17        |
|   | 3          | 46.49        | 50.53        | 54.55        | 58.59        | 61.17        |
| 2   | 1          | 53.26        | 57.70        | 62.12        | 66.56        | 69.38        |
|   | 2          | 50.88        | 55.13        | 59.35        | 63.58        | 66.29        |
|   | 3          | 48.51        | 52.55        | 56.58        | 60.62        | 63.25        |
| 3   | 1          | 55.48        | 59.91        | 64.33        | 68.77        | 71.59        |
|   | 2          | 52.99        | 57.25        | 61.47        | 65.70        | 68.40        |
|   | 3          | 50.53        | 54.56        | 58.59        | 62.63        | 65.21        |
| 4   | 1          | 57.71        | 62.13        | 66.57        | 70.99        | 73.81        |
|   | 2          | 55.14        | 59.36        | 63.59        | 67.81        | 70.52        |
|   | 3          | 52.56        | 56.58        | 60.62        | 64.65        | 67.23        |
| 5   | 1          | 59.92        | 64.34        | 68.78        | 73.20        | 76.04        |
|   | 2          | 57.26        | 61.48        | 65.71        | 69.94        | 72.64        |
|   | 3          | 54.57        | 58.60        | 62.64        | 66.67        | 69.25        |
| 6   | 1          | <b>62.06</b> | <b>66.63</b> | <b>71.23</b> | <b>75.81</b> | <b>78.75</b> |
|   | 2          | <b>59.30</b> | <b>63.67</b> | <b>68.05</b> | <b>72.43</b> | <b>75.23</b> |
|   | 3          | <b>56.51</b> | <b>60.69</b> | <b>64.87</b> | <b>69.05</b> | <b>71.72</b> |

*John W. [Signature]*

4/29/2015

*Wade [Signature]*

4/29/15

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: MEMBERS OF THE GOVERNING BOARD**  
**SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION**  
**REQUESTED ACTION: APPROVAL**

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**PERSONAL SERVICES AGREEMENTS**

**Academic Affairs**  
**Leslie Minor, Vice President**

| <b><u>Name</u></b> | <b><u>Assignment</u></b>   | <b><u>Effective</u></b>            | <b><u>Amount</u></b>                 |
|--------------------|--|------------------------------------|--------------------------------------|
| Carolyn Hartness   | Foster and Kinship Care<br>Education (FKCE) Solano<br>Training Conference                                | March 12, 2015 –<br>March 14, 2015 | Not to exceed<br>\$2,400.00          |
| Armagene Perry     | Facilitate workshops for 2015<br>Industrial Biotechnology<br>Intensive Summer Boot Camp                  | June 18, 2015 –<br>June 26, 2015   | Not to exceed<br>\$3,000.00          |
| Eric Ryan          | Provide strategic planning<br>services for the California<br>Community Colleges Small<br>Business Sector | August 1, 2015 –<br>June 30, 2016  | Not to exceed<br>\$8,500.00          |
| Michelle Stephens  | Provide Farmbudsman<br>consultant services to the<br>SBDC  | July 1, 2014 –<br>June 30, 2015    | Revised not to<br>exceed \$64,000.00 |

**Student Services**  
**Shirley Lewis, Chief Student Services Officer**

| <b><u>Name</u></b> | <b><u>Assignment</u></b>   | <b><u>Effective</u></b>         | <b><u>Amount</u></b>                |
|--------------------|--|---------------------------------|-------------------------------------|
| Guy L. Holmes      | Tutoring services related to<br>the Workforce Investment<br>Board HYPE Grant | July 1, 2014 –<br>June 30, 2015 | Revised not to<br>exceed \$8,100.00 |

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**Yulian I. Ligioso**

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Vice President, Finance and Administration

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June 5, 2015  
**Date Submitted**



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**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

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June 5, 2015  
**Date Approved**

**Student Services Cont.'d**  
**Shirley Lewis, Chief Student Services Officer**

| <b><u>Name</u></b> | <b><u>Assignment</u></b>   | <b><u>Effective</u></b>      | <b><u>Amount</u></b>             |
|--------------------|--|------------------------------|----------------------------------|
| Regina Levy        | Tutoring services related to the Workforce Investment Board HYPE Grant | July 1, 2014 – June 30, 2015 | Revised not to exceed \$8,463.00 |

**Superintendent-President's Office**  
**Jowel Laguerre, Ph.D.**

| <b><u>Name</u></b>                   | <b><u>Assignment</u></b>  | <b><u>Effective</u></b>          | <b><u>Amount</u></b>       |
|--------------------------------------|---|----------------------------------|----------------------------|
| Matthew Baloun                       | Musical services for SCC Graduation (Brass Quintet)   | May 21, 2015                     | Not to exceed \$75.00      |
| George Brahler II                    | Musical services for SCC Graduation (Brass Quintet)   | May 21, 2015                     | Not to exceed \$75.00      |
| Kathy Granger                        | Musical services for SCC Graduation (Brass Quintet)   | May 21, 2015                     | Not to exceed \$75.00      |
| Daniel Prince                        | Musical services for SCC Graduation (Brass Quintet)   | May 21, 2015                     | Not to exceed \$75.00      |
| Professional Personnel Leasing, Inc. | Contract extension for consultant John Mullen to provide support in Admissions & Records, related state reporting and Degree Works implementation while the recruitment for Director is in process. | July 1, 2015 – December 31, 2015 | Not to exceed \$100,000.00 |
| Isaac Smith                          | Musical services for SCC Graduation (Brass Quintet)   | May 21, 2015                     | Not to exceed \$75.00      |

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: WARRANT LISTINGS

REQUESTED ACTION: APPROVAL

SUMMARY:

|            |                |                       |              |
|------------|----------------|-----------------------|--------------|
| 05/11/2015 | Vendor Payment | 2511062079            | \$115.09     |
| 05/11/2015 | Vendor Payment | 2511062080-2511062081 | \$253,338.44 |
| 05/11/2015 | Vendor Payment | 2511062082-2511062083 | \$27,686.00  |
| 05/11/2015 | Vendor Payment | 2511062084-2511062085 | \$61,296.39  |
| 05/11/2015 | Vendor Payment | 2511062086-2511062159 | \$197,727.72 |
| 05/14/2015 | Vendor Payment | 2511062160-2511062213 | \$23,519.40  |
| 05/18/2015 | Vendor Payment | 2511062214            | \$5,795.00   |
| 05/18/2015 | Vendor Payment | 2511062215            | \$983.27     |
| 05/18/2015 | Vendor Payment | 2511062216            | \$79,904.50  |
| 05/18/2015 | Vendor Payment | 2511062217-2211062220 | \$206,075.76 |
| 05/19/2015 | Vendor Payment | 2511062221-2511062321 | \$264,638.27 |
| 05/21/2015 | Vendor Payment | 2511062322-2511062387 | \$200,700.25 |
| 05/26/2015 | Vendor Payment | 2511062388            | \$113.57     |
| 05/26/2015 | Vendor Payment | 2511062389-2511062390 | \$2,774.21   |
| 05/26/2015 | Vendor Payment | 2511062391-2511032403 | \$91,228.07  |

CONTINUED ON NEXT PAGE:

Government Code: ECS 70902 & 81656 Board Policy: 3240 Estimated Fiscal Impact: \$2,481,871.56

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Yulian Ligioso, Vice President  
Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

707 864-7209

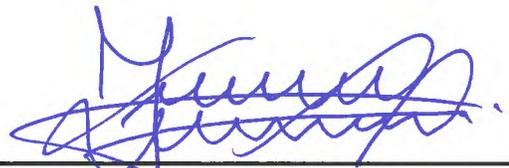
TELEPHONE NUMBER

Finance & Administration

ORGANIZATION

June 5, 2015

DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

June 5, 2015

DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: MEMBERS OF THE GOVERNING BOARD**

**SUBJECT: WARRANT LISTINGS**

**REQUESTED ACTION: APPROVAL**

---

**SUMMARY:**

CONTINUED FROM PREVIOUS PAGE:

|            |                |                       |                     |
|------------|----------------|-----------------------|---------------------|
| 05/26/2015 | Vendor Payment | 2511062404-2511062407 | \$16,489.80         |
| 05/26/2015 | Vendor Payment | 2511062408-2511062489 | \$291,687.52        |
| 05/27/2015 | Vendor Payment | 2511062490-2511062542 | \$12,089.50         |
| 06/01/2015 | Vendor Payment | 2511062543-2511062629 | <u>\$745,708.80</u> |
|            |                | TOTAL                 | \$2,481,871.56      |

Copies of the Warrant Listings are available at the following locations: Office of the Superintendent-President and Office of the Vice President of Finance and Administration.

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AMENDMENT TO MADI ARCHITECTS FOR ARCHITECTURAL SERVICES FOR BUILDING 1600 ROOF REPLACEMENT PROJECT**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

Board approval is requested for the contract amendment to MADI Architects to provide full architectural services for the replacement of Building 1600 roof. This scope of work is being coordinated with Buildings 1800A and 1900 roofing projects to maximize efficiencies during design and construction. All projects are part of the District's State Scheduled Maintenance. The scope of work includes architectural drawings, construction documents; specifications for project bid phase, construction administration and project close-out.

The Board is asked to approve this contract amendment to MADI Architects in the amount of \$4,000.00

The contract amendment is available online at <http://www.solano.edu/measureq/planning.php>.

*Government Code: N/A      Board Policy:      Estimated Fiscal Impact: \$4,000 State Scheduled Maintenance Funds*

**SUPERINTENDENT'S RECOMMENDATION:**

APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

Leigh Sata  
Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

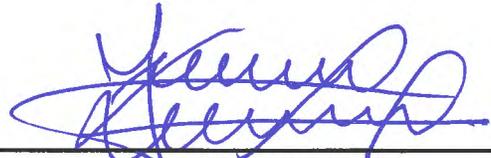
**TELEPHONE NUMBER**

Administration

**ORGANIZATION**

June 5, 2015

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

June 5, 2015

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AMENDMENT TO VISIONS MANAGEMENT  
FOR MOVE MANAGEMENT SERVICES FOR BUILDING  
1200 PERFORMING ARTS RENOVATION (PHASE I)  
SWING SPACE PROJECT**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

Board approval is requested for a contract amendment to Visions Management to provide additional specialized move management services for Building 1200 Performing Arts Renovation (Phase I) Swing Space Project.

It was determined that specialty theater “dis-assembly” services were required to assist in the safe removal and relocation of theater rigging and lighting equipment for the B-1200 swing space project. This contract includes specific coordination and consulting services as well as piano tuning once everything is moved to the final swing space location.

The Board is asked to approve a contract amendment to Visions Management in the amount of \$14,762.00.

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

*Government Code: Board Policy: Estimated Fiscal Impact: \$14,762 Measure Q Funds*

**SUPERINTENDENT’S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Leigh Sata  
Executive Bonds Manager

**PRESENTER’S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

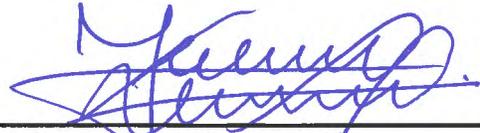
**ADDRESS**

(707) 864-7176

**TELEPHONE NUMBER**

Administration  
**ORGANIZATION**

June 5, 2015  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

June 5, 2015  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO DOVETAIL FOR FURNITURE,  
FIXTURES AND EQUIPMENT CONSULTING SERVICES  
FOR THE AUTOTECHNOLOGY BUILDING PROJECT**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

Board approval is requested for the contract award to Dovetail to provide planning and coordination services for furniture, fixtures and equipment procurement, coordination and implementation for the new Autotechnology Building. The consultant will also validate that the specified technical equipment is inclusive and that furniture and equipment is aligned with Program Level Furniture, Fixtures and Equipment Standards. The consultant's scope of work includes meetings with faculty and other user group participants, detailed specifications for bidding, coordination of the bidding process, tracking of orders, procurement and installation.

The Board is asked to approve a contract to Dovetail in the amount of \$48,700.00.

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

---

*Government Code: N/A      Board Policy:      Estimated Fiscal Impact: \$48,700 Measure Q Funds*

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**SUPERINTENDENT'S RECOMMENDATION:**

APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

Leigh Sata  
Executive Bonds Manager

---

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

---

**ADDRESS**

(707) 863-7855

---

**TELEPHONE NUMBER**

Administration

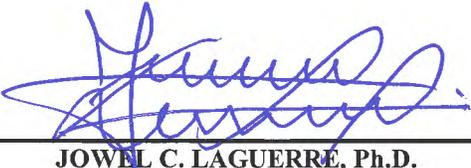
---

**ORGANIZATION**

June 5, 2015

---

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



---

**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

June 5, 2015

---

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: AGREEMENT WITH TRI-VALLEY MEN'S SENIOR  
BASEBALL LEAGUE**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

The Tri-Valley Men's Senior Baseball League has proposed to redo:

- the entire baseball infield
- the infield foul areas
- three rows of the outfield grass along the edge of the infield

The work will be performed by licensed and bonded construction workers. This project is worth approximately \$40,000. In exchange for performing this work, the Tri-Valley Men's Senior Baseball League will use the baseball field for 200 games (100 dates) over a time span of 5 years. Use of the field by Tri-Valley Men's Baseball League will take place between the months of May through September.

Board approval is requested to approve the agreement between Solano College and Tri-Valley Men's Senior Baseball League.

*Government Code:*                      *Board Policy Estimated:*                      *Fiscal Impact:*

**SUPERINTENDENT'S RECOMMENDATION:**

**APPROVAL**                       **DISAPPROVAL**  
 **NOT REQUIRED**                       **TABLE**

Scott Stover  
Head Baseball Coach/Kinesiology Professor

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-863-7822

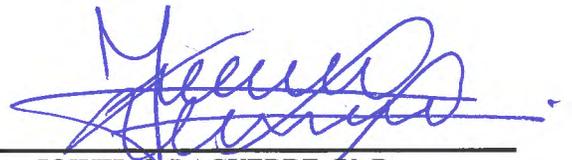
**TELEPHONE NUMBER**

Academic Affairs

**ORGANIZATION**

June 5, 2015

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

June 5, 2015

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

## **MEMORANDUM OF UNDERSTANDING**

### **Between Solano Community College District and Tri -Valley Men's Senior Baseball League**

This Memorandum of Understanding is entered into this 18<sup>th</sup> day of June 2015, by and between Solano Community College District, hereinafter referred to as "District" and Tri -Valley Men's Senior Baseball League, hereinafter referred to as the "TVMSBL."

The District and TVMSBL have agreed to the following.

TVMSBL will have a licensed and bonded group perform the field repairs on the baseball field in exchange for using the field for the TVMSBL.

Scope of work performed will include:

- Remove all remaining sod on the entire infield and foul areas around the infield.
- Remove 3 feet of sod around the infield/outfield edge.
- Turn dirt over, level it, and replace all sod areas that were removed.

TVMSBL will play 200 games (100 dates) over a time span of maximum 5 years. The games will be played during the May-September months which is outside of the College Baseball Season.

TVMSBL will have the work performed July 24-July 26, 2015.

District (Head Baseball Coach) will track and record completion of dates and games by TVMSBL on the District Baseball Field.

1. Term. The term of this agreement shall be from June 18, 2015 to June 18, 2020. This Agreement may be extended or canceled by mutual agreement of all parties hereto.

2. General Conditions

a) Relationship of the Parties:

It is understood that this is an agreement by and between TVMSBL and District, and is not intended to, and shall not be construed to, create the relationship of agent or employee.

b) Indemnification:

TVMSBL shall indemnify, defend and hold the District, its Board of Trustees, officers, agents, and employees harmless from any and all claims, damages, losses, causes of action and demands, including reasonable attorney's fees and costs, incurred in connection with or in any manner arising out of TVMSBL's performance of the work contemplated by this Agreement.

c) Insurance

Acceptance of this agreement constitutes that TVMSBL is not covered under District's general liability insurance and that TVMSBL agrees, during the term of this Agreement, to maintain, at the TVMSBL's sole expense, all necessary insurance for its officers, agents, and employees, including but not limited to worker's compensation (if required by law), liability, disability, and unemployment insurance. Certificates of insurance shall be provided to District if requested.

3. **Equipment and Facilities.** TVMSBL will provide all necessary equipment to render TVMSBL services pursuant to this Agreement unless the parties to this Agreement specifically agree in writing that said equipment and facilities will be provided in a different manner.
4. **Employment of Additional Workers by TVMSBL.** TVMSBL will not be prohibited from employing additional workers or subcontractors necessary for the completion of this Agreement. However, these individuals must be fully qualified to complete their assigned tasks and shall not be employees of the District. The provisions of this Agreement are applicable to such TVMSBL's employees and/or subcontractors as they are to the TVMSBL.
5. **Attorney Fees.** If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees in addition to any other relief to which prevailing party may be entitled.
6. **Governing Law.** The validity of this Agreement and any of its terms or provisions as well as the rights and duties of the parties hereunder shall be governed by the laws of the State of California.
7. **Contact with Students.** TVMSBL certifies that no employee or agent who has a record of conviction for a serious or violent felony will be assigned to perform services under this Agreement which permit or require them to come in contact with students unless District first receives notice from TVMSBL and District grants written permission under defined conditions.
8. **Withholding/Tax Reporting.** District shall not withhold or set aside any money on behalf of the TVMSBL for federal income tax, state income tax, social security tax, unemployment insurance, disability insurance or any other federal or state fund whatsoever. It shall be the sole responsibility of TVMSBL to account for all of the above.
9. **Changes or Alterations.** This Agreement may be modified or amended at any time by written mutual agreement of the parties. No changes, alterations or variations of any kind to this agreement are authorized without the written consent of the District. Only the District Superintendent-President, Vice President of Finance & Administration, or designee within their authority, as defined by District policy, may authorize extra and/or changed work. The parties expressly recognize that other district personnel are without authorization to either order extra and/or changed work or waive contract requirements, and the TVMSBL, after any unauthorized extra work, shall be entitled to no compensation whatsoever for the performance of such work.

10. Termination. District may terminate this Agreement and be relieved of the any consideration to TVMSBL should TVMSBL fail to perform the covenants herein contained at the time and in the manner herein provided.

11. Severability. In the event any portion of this Agreement is determined by any court of competent jurisdiction to be invalid or unenforceable, such provision shall be deemed void and the remainder of this Agreement shall continue in full force and effect.

12. Work Product. TVMSBL hereby acknowledges that any work product including property rights belongs to either the District, and interest in it shall belong to the District unless otherwise agreed to by the District in writing.

The signatures below indicate agreement to the foregoing terms dated this 18th day of June 2015.

**Tri -Valley Men's Senior Baseball League**

**Solano Community College District**



\_\_\_\_\_  
Michael Protheroc  
President  
550 Las Galinas Ave  
San Rafael, CA 94903

Date: 6/5/2015

\_\_\_\_\_  
Jowel C. Laguerre, Ph.D.  
Superintendent-President  
4000 Suisun Valley Road  
Fairfield, CA 94534

Date \_\_\_\_\_

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

**TO:** Members of the Governing Board  
**SUBJECT:** RENEWAL OF MEMORANDUM OF UNDERSTANDING  
BETWEEN GOODRICH CORPORATION AND SOLANO  
COMMUNITY COLLEGE DISTRICT  
**REQUESTED ACTION:** APPROVAL

**SUMMARY:**

An agreement between Solano Community College District and the Goodrich Corporation for special educational services is being presented to the Governing Board for approval.

The District will provide training and assessment for certification of Soldering Leadwires Techniques (SLT) for up to 10 Goodrich employees. The District will coordinate and deliver the assessment and training and award certification to each employee who successfully completes the SLT assessment. Training will take place on June 22, 2015. Training will be delivered on-site at the Goodrich Corporation.

Goodrich Corporation will compensate the District \$3,000.00 for all educational services rendered. The cost is inclusive for all assessment and instruction.

A copy of the Agreement is available in the Office of the Superintendent-President, the Office of the Vice President of Finance and Administration, and in the Office of Workforce Training and Grants Management.

Approval is requested at this time.

*Government Code: 78021 Board Policy: 3520 Estimated Fiscal Impact: \$3,000 revenue  
CEO 2014-15 Goals: Goal #9 Continue to work to reduce the structural deficit.*

**SUPERINTENDENT'S RECOMMENDATION:**  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Deborah Mann, Director  
Workforce Training and Grants Management

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7195

**TELEPHONE NUMBER**

Academic Affairs  
**ORGANIZATION**

June 5, 2015

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

June 5, 2015

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
AGREEMENT FOR EDUCATIONAL SERVICES**

THIS AGREEMENT is entered into by and between **SOLANO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as "District" and **Goodrich Corporation, 3530 Branscombe Road Fairfield, CA 94533**, hereinafter referred to as the "Goodrich Corporation."

**WHEREAS**, the Goodrich Corporation desires to engage the District to render special educational services,

**THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

- A. The District will provide training and assessment for certification of Soldering Leadwires Techniques (SLT) for up to 10 employees.
- B. The District will coordinate and deliver the assessment and training and award certification to each employee who successfully completes the SLT assessment. The assessment and training will take place on June 22, 2015. Training will be held at the Goodrich Corporation facility, on the manufacturing floor. Additional certification activities can be scheduled as needed with an addendum to this contract.
- C. The Goodrich Corporation will identify all employees to be assessed, and will provide all testing materials.
- D. The Goodrich Corporation will compensate the District for all services rendered and expenses at a rate of three thousand dollars and no cents (\$3,000.00).
- E. Payments by the Goodrich Corporation to the District will be due upon receipt of invoice.
- F. **IT IS MUTUALLY UNDERSTOOD** that the Organization and the District shall secure and maintain in full force and effect during the full term of this Agreement, liability insurance in the amounts and written by carriers satisfactory to the Organization and the District respectively.
- G. The District will indemnify, and hold harmless, in any actions of law or equity, the Organization, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of the District under this Agreement or of any persons directly or indirectly employed by, or acting as agent for the District, but not including sole negligence or willful misconduct of the Organization. This indemnification shall extend to claims, losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve the District from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of the District's operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

The Organization will indemnify, and hold harmless in any actions of law or equity, the District, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of the Organization under this Agreement or of any persons directly or indirectly employed by, or acting as agent for the Organization, but not including the sole negligence or willful misconduct of the District. This indemnification shall extend to claims losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve the organization from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of the Organizations operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

- H. The Organization agrees that it will not discriminate in the selection of any student to receive instruction pursuant to the Agreement because of sex, sexual preference, race, color, religious creed, national origin, marital status, veteran status, medical condition, age (over 40), pregnancy, disability, and political affiliation. In the event of the Organization's non-compliance with this section, the Agreement may be canceled, terminated, or suspended in whole or in part by the District.

\_\_\_\_\_  
Stacey Treadway  
Purchasing Manager  
Goodrich Corporation  
Fairfield, CA

\_\_\_\_\_  
Jowel C. Laguerre, Ph.D.  
Superintendent-President  
Solano Community College  
Fairfield, CA

Date \_\_\_\_\_

Date \_\_\_\_\_

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: RENEWAL OF CHILDREN'S PROGRAMS CONTRACT  
GENERAL CHILD CARE PROGRAM

REQUESTED ACTION: APPROVAL

SUMMARY:

This renewal agreement with the state of California, dated July 1, 2015, designated as number CCTR-5295, General Child Care and Development Program, Project Number 48-7055-00-5, shall be funded at a maximum reimbursable amount of \$245,768.00.

The contract is effective from July 1, 2015 through June 30, 2016 for 191 days of child enrollment at a daily rate not to exceed \$36.10 per child.

Copies of the full agreement are in the Office of the Superintendent/President, Office of Finance and Administration, and the Office of the Director of Children's Programs.

|                         |                      |                                 |
|-------------------------|----------------------|---------------------------------|
| <i>Government Code:</i> | <i>Board Policy:</i> | <i>Estimated Fiscal Impact:</i> |
|-------------------------|----------------------|---------------------------------|

**SUPERINTENDENT'S RECOMMENDATION:**       APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

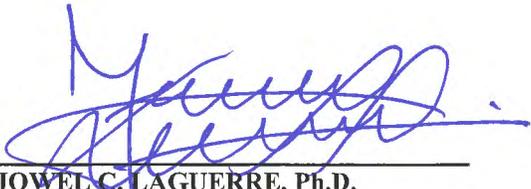
Christie Speck, Director  
PRESENTER'S NAME

4000 Suisun Valley Road, Fairfield  
ADDRESS

864-7183  
TELEPHONE NUMBER

Academic Affairs  
ORGANIZATION

June 5, 2015  
DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

June 5, 2015  
DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT



**CALIFORNIA DEPARTMENT OF EDUCATION**

1430 N Street

Sacramento, CA 95814-5901

**F.Y. 15 - 16**

**DATE:** July 01, 2015

**CONTRACT NUMBER:** CCTR-5295

**PROGRAM TYPE:** GENERAL CHILD CARE & DEV PROGRAMS

**PROJECT NUMBER:** 48-7055-00-5

**LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES**

**CONTRACTOR'S NAME:** SOLANO COMMUNITY COLLEGE DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION; the GENERAL TERMS AND CONDITIONS (GTC-610)\*; the GENERAL CHILD CARE AND DEVELOPMENT PROGRAM REQUIREMENTS\*; the FUNDING TERMS AND CONDITIONS (FT&C)\* and any subsequent changes to the FT&C\*, which are by this reference made a part of this Agreement.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2015 through June 30, 2016. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$36.10 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$245,768.00.

**SERVICE REQUIREMENTS**

Minimum Child Days of Enrollment (CDE) Requirement 6,808.0  
 Minimum Days of Operation (MDO) Requirement 191

Any provision of this Agreement found to be in violation of Federal and State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an Asterisk (\*), are hereby incorporated by this reference and made part of this Agreement as if attached hereto. These documents can be viewed at <http://www.cde.ca.gov/fg/aa/cd/ftc2015.asp>

| STATE OF CALIFORNIA   |   | CONTRACTOR  |          |             |  |
|---|---|---|----------|-------------|--|
| BY (AUTHORIZED SIGNATURE)   |   | BY (AUTHORIZED SIGNATURE)   |          |             |  |
| PRINTED NAME OF PERSON SIGNING<br>Sueshil Chandra, Manager  |   | PRINTED NAME AND TITLE OF PERSON SIGNING<br>Jowel Laguerre, PhD, Superintendent President |          |             |  |
| TITLE<br>Contracts, Purchasing and Conference Services  |   | ADDRESS<br>4000 Suisun Valley Road, Fairfield, CA 94534                                   |          |             |  |
| AMOUNT ENCUMBERED BY THIS DOCUMENT<br>\$ 245,768  | PROGRAM/CATEGORY (CODE AND TITLE)<br>Child Development Programs | FUND TITLE<br>Department of General Services<br>use only                                  |          |             |  |
| PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT<br>\$ 0   | (OPTIONAL USE)<br>See Attached                                  |   |          |             |  |
| TOTAL AMOUNT ENCUMBERED TO DATE<br>\$ 245,768   | ITEM<br>See Attached  | CHAPTER   | STATUTE  | FISCAL YEAR |  |
|   | OBJECT OF EXPENDITURE (CODE AND TITLE)<br>702                   |   |          |             |  |
| I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above. |   | T.B.A. NO.  | B.R. NO. |             |  |
| SIGNATURE OF ACCOUNTING OFFICER<br>See Attached   |   | DATE  |          |             |  |

CONTRACTOR'S NAME: SOLANO COMMUNITY COLLEGE DISTRICT

CONTRACT NUMBER: CCTR-5295

|   |   |                       |                 |                          |
|---|---|-----------------------|-----------------|--------------------------|
| AMOUNT ENCUMBERED BY THIS DOCUMENT<br>\$ 72,563 | PROGRAM/CATEGORY (CODE AND TITLE)<br>Child Development Programs       | FUND TITLE<br>Federal |                 |                          |
| PRIOR AMOUNT ENCUMBERED<br>\$ 0                 | (OPTIONAL USE)0656<br>13609-7055                                      | FC# 93.596            | PC# 000321      |                          |
| TOTAL AMOUNT ENCUMBERED TO DATE<br>\$ 72,563    | ITEM 30.10.020.001<br>6110-194-0890                                   | CHAPTER<br>B/A        | STATUTE<br>2015 | FISCAL YEAR<br>2015-2016 |
|   | OBJECT OF EXPENDITURE (CODE AND TITLE)<br>702 SACS: Res-5025 Rev-8290 |                       |                 |                          |

|   |   |                       |                 |                          |
|---|---|-----------------------|-----------------|--------------------------|
| AMOUNT ENCUMBERED BY THIS DOCUMENT<br>\$ 39,922 | PROGRAM/CATEGORY (CODE AND TITLE)<br>Child Development Programs       | FUND TITLE<br>Federal |                 |                          |
| PRIOR AMOUNT ENCUMBERED<br>\$ 0                 | (OPTIONAL USE)0656<br>15136-7055                                      | FC# 93.575            | PC# 000324      |                          |
| TOTAL AMOUNT ENCUMBERED TO DATE<br>\$ 39,922    | ITEM 30.10.020.001<br>6110-194-0890                                   | CHAPTER<br>B/A        | STATUTE<br>2015 | FISCAL YEAR<br>2015-2016 |
|   | OBJECT OF EXPENDITURE (CODE AND TITLE)<br>702 SACS: Res-5025 Rev-8290 |                       |                 |                          |

|  |   |                       |                 |                          |
|--|---|-----------------------|-----------------|--------------------------|
| AMOUNT ENCUMBERED BY THIS DOCUMENT<br>\$ 133,283 | PROGRAM/CATEGORY (CODE AND TITLE)<br>Child Development Programs       | FUND TITLE<br>General |                 |                          |
| PRIOR AMOUNT ENCUMBERED<br>\$ 0                  | (OPTIONAL USE)0656<br>23254-7055                                      |                       |                 |                          |
| TOTAL AMOUNT ENCUMBERED TO DATE<br>\$ 133,283    | ITEM 30.10.020.001<br>6110-194-0001                                   | CHAPTER<br>B/A        | STATUTE<br>2015 | FISCAL YEAR<br>2015-2016 |
|  | OBJECT OF EXPENDITURE (CODE AND TITLE)<br>702 SACS: Res-6105 Rev-8590 |                       |                 |                          |

|   |            |          |
|---|------------|----------|
| I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above. | T.B.A. NO. | B.R. NO. |
| SIGNATURE OF ACCOUNTING OFFICER   | DATE       |          |

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: 2015-2016 STUDENT HEALTH SERVICES CONTRACT

**REQUESTED ACTION:** APPROVAL

**SUMMARY:**

The Student Life Office is requesting approval to renew the annual contract with the Solano County Health and Social Services Department to provide student health services for the period of July 1, 2015 through June 30, 2016. The maximum contract cost to Solano Community College is \$212,455.

EXHIBIT B, the budget portion of the contract is attached. The complete contract in its entirety is available for review in the Office of the Superintendent-President and in the Office of Student Life.

Government Code: Board Policy: Estimated Fiscal Impact: \$212,455

**SUPERINTENDENT'S RECOMMENDATION:**

APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

Rischa Slade, J.D.  
Director of Student Life

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

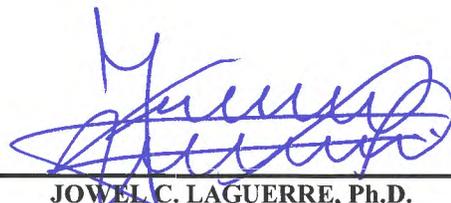
**ADDRESS**

707-863-7839

**TELEPHONE NUMBER**

Student Services  
**ORGANIZATION**

June 5, 2015  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

June 5, 2015  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**EXHIBIT A**  
**SCOPE OF WORK**

**1. STAFFING REQUIREMENTS; FINANCIAL AGREEMENTS; HOURS OF OPERATION**

- A. The County shall provide a public health nurse (“PHN”) and a PHN, Senior (SR.) for the administration and operation of the Student Health Center for Solano Community College, (“College”). The PHN and PHN, SR. will be selected at the discretion of the County, and will be regular employees of the County of Solano. The College shall provide input in the selection of the PHN. The PHN and PHN, SR. selected by the County shall remain under the direction and supervision of the County.
  - 1. The PHN selected by the County to administer the Student Health Center shall possess the following credentials and experience:
    - a baccalaureate degree in nursing; a current California registered nurse’s license; a PHN certificate from the State of California; at least one (1) years’ experience public health nursing; and possess a current valid California driver’s license.
  - 2. Other nursing personnel assigned to the Student Health Center may be either a PHN or registered nurse.
- B. County will provide a Health Assistant (HA) for a minimum of 40 hours per week to provide clerical assistance and to perform information, reception and medical record functions under direction of the PHN.
- C. County shall be responsible for the evaluation of staff performance. College shall participate in the evaluation of the PHN’s and HA’s work in the development and operation of the Student Health Center.
- D. Daily operational hours of the Student Health Center shall be maintained at a minimum of 170 days (1,717 hours/year) to meet the needs of the College and the student population. The usual work week may be a combination of day and evening hours not to exceed 40 hours per week. The schedule may provide for some day and/or evening hours and outreach services at community sites. If additional Student Health Services hours are requested and approved in writing by the College, College will reimburse County for actual costs. County will not be required to provide staffing coverage for illness or other leave. However, County will make its best efforts to provide staff. If registry nurse services are needed to provide extended or short term staffing, College agrees to reimburse County for expenses of providing staff if extra staffing is approved in writing by the College. Nurse may not necessarily be a PHN.

**2. SCOPE OF STUDENT HEALTH SERVICES PROGRAM**

- A. The County shall assist the College Student Health Center in promoting an understanding of health and aid in developing sound health practices by fulfilling the following functions:
  - 1. Giving health counseling and guidance services to students. The PHN will assess health problems and compliance with treatments and assist in providing health services or obtaining health care as needed.
  - 2. Providing first aid to students who present to Student Health Center and emergency response to other on campus locations during normal Student Health Center hours of operation.

**County of Solano  
Standard Performance Contract**

3. Providing and distributing health education materials supplied by many agencies through College Health Services.
4. Providing health education and counseling on medical problems such as diabetes, heart condition, epilepsy, orthopedic, counseling concerning family planning, pregnancy, sexually transmitted diseases, etc., advising on resources available in the community.
5. Performing common screening tests such as vision, hearing, blood pressure and blood glucose.
6. Providing information and referral regarding communicable disease control, immunizations (there may be times a limited supply of immunizations are available and given based on need), and provide TB skin tests if indicated.
7. Obtaining and maintaining confidential health records of students.
8. Providing information and/or workshops on drug abuse prevention and AIDS awareness.
9. Setting up or operating (if possible) special health screening clinics.
10. Functioning as a liaison between College personnel and community health resources.
11. Providing health education resources to counselors, instructors and students.
12. Providing communicable disease follow-up on tuberculosis, hepatitis, and other communicable disease reports in conjunction with Public Health Communicable Disease Nurse.
13. Participating in orientation classes relating to health services for new students.
14. Attending appropriate health services/college meetings as necessary.

**3. SPACE, SUPPLIES, SUPPORT SERVICE, EQUIPMENT**

- A. The College will provide suitable space, adequate lighting, telephone service, and furnishings and equipment to County program staff.
- B. Confidential office space for the following is to be provided by the College:
  1. Clerical/Records minimum 120 sq. feet
  2. Nursing Office minimum 100 sq. feet
  3. Exam Room minimum 100 sq. feet with sink
  4. Storage minimum 100 sq. feet
- C. The College will provide furniture and equipment for the Student Health Center. All furniture and equipment provided by the College shall remain the property of the College.
- D. The County will provide medical and first aid supplies, instruments, drugs, and pharmacy supplies as budgeted in Exhibit B.
- E. The County will provide infectious waste disposal through a separate contract and include the costs for such service in the rates set forth in Exhibit B.

**Exhibit B**  
**Solano County – Public Health Nursing**  
**Solano Community College**  
**Student Health Services Budget**  
**FY 2015/16**

|                                      | <u># of Hr</u> | <u>Total Expense</u> |
|--------------------------------------|----------------|----------------------|
| Public Health Nurse                  | 1,520          | \$ 71,372            |
| Public Health Nurse Senior           | 192            | \$ 9,902             |
| Hlth Asst.                           |                |                      |
| Hrs / school year                    | 1,440          | \$ 39,129            |
| Base Salaries                        |                | \$ 120,403           |
| Benefits @                           | 43.23%         | \$ 52,045            |
| <b>Total Salaries &amp; Benefits</b> |                | <b>\$ 172,448</b>    |
| <b>Administrative Overhead</b>       | 19.50%         | <b>\$ 33,627</b>     |
| Services and Supplies:               |                |                      |
| 2151 Drugs and Pharmaceuticals       |                | \$ 2,000             |
| 2153 Medical/Dental Supplies         |                | \$ 3,500             |
| 2355 Mileage                         |                | \$ 880               |
| <b>Total Services and Supplies</b>   |                | <b>\$ 6,380</b>      |
| <b>Total Budget</b>                  |                | <b>\$ 212,455</b>    |

**EXHIBIT D**  
**SPECIAL TERMS AND CONDITIONS**

- 1. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT**  
Contractor shall execute the form attached as Exhibit D-1.
  
- 2. CONFIDENTIALITY**  
College and County shall not use client specific information for any purpose other than to carrying out the parties' obligations under this Contract and as permitted by law.

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: MEMBERS OF THE GOVERNING BOARD**

**SUBJECT: RESIGNATION TO RETIRE**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

| <u>Name</u>  | <u>Assignment &amp; Years of Service</u>  | <u>Effective</u> |
|--------------|---|------------------|
| Kathy Nesler | Grounds Maintenance Technician (20 years) | 06/01/15         |

*Government Code:* \_\_\_\_\_ *Board Policy Estimated:* \_\_\_\_\_ *Fiscal Impact:* \_\_\_\_\_

**SUPERINTENDENT'S RECOMMENDATION:**

APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

Wade Larson, D.M.  
Associate Vice President, Human Resources

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7263

**TELEPHONE NUMBER**

Administration  
**ORGANIZATION**

June 5, 2015  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

June 5, 2015  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO CONSOLIDATED  
ENGINEERING LABORATORIES FOR DSA SPECIAL  
INSPECTION SERVICES FOR BUILDING 1200  
PERFORMING ARTS RENOVATION (PHASE I) AND  
SWING SPACE PROJECT**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

Board approval is requested for the award of a professional services contract to Consolidated Engineering Laboratories for special inspection services as required by the Division of the State Architect (DSA) for Building 1200 Performing Arts Renovation (Phase I) and Swing Space Project. The scope of work includes providing DSA required special inspection and testing services during construction of the project and coordination of progress with the District Program and Construction Manager. Consolidated Engineering Laboratories is part of the pre-approved "pool" of special inspection service consultants previously approved by the Board.

The Board is asked to approve a contract to Consolidated Engineering Laboratories in the amount of \$70,671.00

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

*Government Code: Board Policy: Estimated Fiscal Impact: \$70,671 State & Measure Q Funds*

**SUPERINTENDENT'S RECOMMENDATION:**

**APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Leigh Sata  
Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

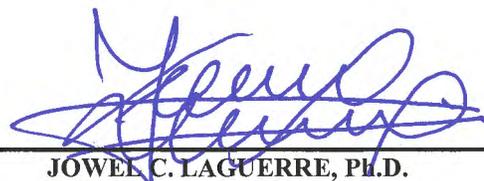
**TELEPHONE NUMBER**

Administration

**ORGANIZATION**

June 5, 2015

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, PH.D.**  
Superintendent-President

June 5, 2015

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO THE SHALLECK  
COLLABORATIVE INC., FOR EQUIPMENT  
CONSULTING SERVICES FOR BUILDING 1200  
PERFORMING ARTS RENOVATION (PHASE I) PROJECT**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

Board approval is requested for the award of a professional services contract to the Shalleck Collaborative Inc., for Building 1200 Performing Arts Renovation (Phase I) Project. The consultant will provide planning, design and specifications for specialty theater equipment. The scope of work includes specifying portable production systems for the swing space in Building 1400, including production rigging, lighting and audio/visual equipment. This equipment will be relocated to the renovated building when the building shell is complete.

The Board is asked to approve a contract to the Shalleck Collaborative in the amount of \$15,000.00.

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

*Government Code: N/A      Board Policy:      Estimated Fiscal Impact: \$15,000 Measure Q Funds*

**SUPERINTENDENT'S RECOMMENDATION:**

APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

Leigh Sata  
Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

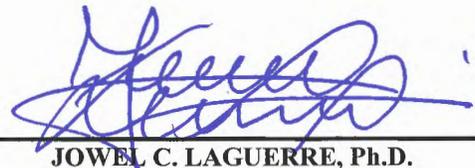
(707) 863-7855

**TELEPHONE NUMBER**

Administration  
**ORGANIZATION**

June 5, 2015

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent President

June 5, 2015

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO CA ARCHITECTS FOR  
ARCHITECTURAL AND ENGINEERING SERVICES FOR  
SMALL CAPITAL PROJECTS – PORTABLE  
CLASSROOMS PHASE II AND BUILDING 1800  
CLASSROOM**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

Board approval is requested for award of architectural services contract to CA Architects to provide planning, design and engineering services for two Small Capital Projects: Portable Classrooms Phase II and Building 1800 Classroom Modernization. The scope of work includes detailed code assessment, layouts and test fits for the placement of four (4) pre-approved DSA modular classrooms and the redesign of five (5) classrooms in B-1800, for a total of nine (9) impacted classrooms and labs. The modular classrooms will be used primarily by the Music, Theater and Choral Departments while B-1200 is being modernized, and the classrooms in B-1800 are modified in order to accommodate the temporary Theater Shop.

The Board is asked to approve a contract to CA Architects in the amount of \$31,500.00

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

*Government Code: N/A      Board Policy:      Estimated Fiscal Impact: \$31,500 Measure Q Funds*

**SUPERINTENDENT'S RECOMMENDATION:**

APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

Leigh Sata  
Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

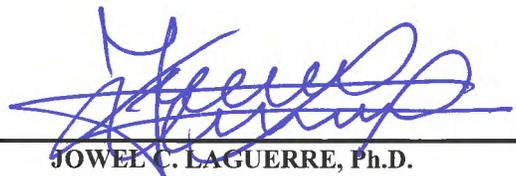
**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Administration  
**ORGANIZATION**

June 5, 2015  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

June 5, 2015  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: SOLANO COMMUNITY COLLEGE DISTRICT  
NOMINATION TO THE BOARD OF DIRECTORS FOR  
THE STATEWIDE EDUCATIONAL WRAP-UP PROGRAM  
JOINT POWERS AUTHORITY

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for the nomination of Mr. Leigh Sata, Executive Bonds Manager, to represent SCCD as a member to the Board of Directors or the Statewide Educational Wrap Up Program (SEWUP) Joint Powers Authority. The JPA provides oversight to the Insurance Wrap Up program for construction.

The Board is also asked that the Superintendent-President, Vice-President of Business and Finance, and/or the Executive Bonds Manager be allowed to appoint an alternate in his place, should he not be able to attend one of the quarterly meetings.

Government Code: N/A Board Policy: Estimated Fiscal Impact: \$0

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Leigh Sata  
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Administration

ORGANIZATION

June 5, 2015

DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT

  
JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

June 5, 2015

DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

**TO:** Members of the Governing Board  
**SUBJECT:** TENTATIVE DISTRICT GENERAL FUND BUDGETS AND PROPOSED TIME AND PLACE FOR THE PUBLIC HEARING AND ADOPTION OF THE OFFICIAL DISTRICT BUDGETS FOR 2015-16

**REQUESTED ACTION:** APPROVAL

**SUMMARY:**

Yulian I. Ligioso, Vice President of Finance & Administration, will present for acceptance the District's tentative 2015-16 general fund budgets and the dates to establish the public hearing and formal adoption of the 2015-16 budgets. A budget update, including a PowerPoint presentation labeled Tentative Budget 2015-16 1<sup>st</sup> Reading was presented at the June 3, 2015 Board study session.

The public hearing and the adoption of these official 2015-16 budgets, in accordance with California Code of Regulations, Title 5, Section 58301, are tentatively scheduled for the Board meeting on Wednesday, September 2, 2015, in the Denis Honeychurch Board Room 626, at 4000 Suisun Valley Road, Fairfield, CA.

Copies of the District's 2015-2016 Tentative Budget are provided to the Board under separate cover. Copies are available from the Office of the Vice President of Finance & Administration, and online at: [http://www.solano.edu/finance\\_admin/](http://www.solano.edu/finance_admin/).

*Government Code:* Board Policy: 3000, 3005 Estimated Fiscal Impact: N/A  
*California Code of Regulations (CCR) Title 5, Section 58301*

**SUPERINTENDENT'S RECOMMENDATION:**  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Yulian I. Ligioso, Vice President  
Finance and Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7209

**TELEPHONE NUMBER**

Finance and Administration

**ORGANIZATION**

June 5, 2014

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

June 5, 2014

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** **Members of the Governing Board**

**SUBJECT:** **HANOVER PACIFIC, LLC STUDENT HOUSING  
PRESENTATION**

**REQUESTED ACTION:** **INFORMATION**

**SUMMARY:**

Robert Kim, Executive Managing Director of Hanover Pacific, LLC, will present an overview of their work with the creation of student housing communities on college campuses and community partnership model.

*Government Code: N/A      Board Policy:      Estimated Fiscal Impact:*

**SUPERINTENDENT'S RECOMMENDATION:**

APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

Jowel C. Laguerre, Ph.D.  
Superintendent-President

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7112

**TELEPHONE NUMBER**

Administration  
**ORGANIZATION**

June 5, 2015  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

June 5, 2015  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD AGENDA ITEM**

**TO:**                                **Members of the Governing Board**

**SUBJECT:**                      **MEASURE Q CALIFORNIA ENVIRONMENTAL  
 QUALITY ACT UPDATE – VALLEJO  
 AUTOTECHNOLOGY BUILDING PROJECT**

**REQUESTED ACTION:**    **INFORMATION**

**SUMMARY:**

To meet California Environmental Quality Act (CEQA) requirements, the District assumes the role of “lead agency” and is required to consider the impact of a construction project on the environment. If it is determined that a project is not exempt from CEQA requirements, the process takes the form of a Negative Declaration, Mitigated Negative Declaration (MND), or full Environmental Impact Report (EIR). The amount of time required to complete the process is least with a Negative Declaration and greatest with an EIR.

It was determined that the Autotechnology Building Project in Vallejo is best served with an MND. The MND describes the project and its effects on the environment – focusing on traffic, air quality and greenhouse gas emissions, noise, hazardous contamination and abatement, and the impact of the project on biological and cultural resources. The MND is a relatively short document that includes a copy of the “Initial Study” (documenting the findings) and potential mitigation measures to reduce the effects of the project on the environment.

*CONTINUED ON NEXT PAGE*

|   |                      |   |
|---|----------------------|---|
| <i>Government Code:</i>                 | <i>Board Policy:</i> | <i>Estimated Fiscal Impact: \$0 Measure Q Funds</i>   |
| <b>SUPERINTENDENT’S RECOMMENDATION:</b> |                      | <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL<br><input checked="" type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE |

Leigh Sata  
 Executive Bonds Manager

---

**PRESENTER’S NAME**

4000 Suisun Valley Road  
 Fairfield, CA 94534

---

**ADDRESS**

(707) 864-7176

---

**TELEPHONE NUMBER**

Administration

---

**ORGANIZATION**

June 5, 2015

---

**DATE SUBMITTED TO  
 SUPERINTENDENT-PRESIDENT**



---

**JOWEL C. LAGUERRE, Ph.D.**  
 Superintendent-President

June 5, 2015

---

**DATE APPROVED BY  
 SUPERINTENDENT-PRESIDENT**

AGENDA ITEM 15.(b)  
MEETING DATE June 17, 2015

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: MEASURE Q CALIFORNIA ENVIRONMENTAL  
QUALITY ACT UPDATE – VALLEJO  
AUTOTECHNOLOGY BUILDING PROJECT**

**REQUESTED ACTION: INFORMATION**

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*CONTINUED FROM PREVIOUS PAGE:*

In all cases, public notification is required. The document submitted for public review demonstrates that the environmental effect of the project may be mitigated to a less-than-significant level. Biological impacts, air quality and noise issues associated with traffic are considered the primary issue for study. The District's traffic consultant will coordinate solutions with the City of Vallejo's Traffic Engineer, considering both the short and long term cumulative effects of the Northgate site and regional growth.

The MND was released to the public on June 10, 2015. The review period will conclude on July 22, 2015 and the Board of Trustees would be asked to approve the MND at the August 19, 2015 Board meeting.

A copy of the Draft MND may be found on the website:  
<http://www.solano.edu/measureq/planning.php>

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

**TO:** Members of the Governing Board

**SUBJECT:** INITIATION OF CONTRACT NEGOTIATIONS WITH  
RUDOLPH & SLETTEN FOR THE DESIGN AND  
CONSTRUCTION OF THE BIOTECHNOLOGY AND  
SCIENCE BUILDING PROJECT

**REQUESTED ACTION:** INFORMATION

**SUMMARY:**

The Board is notified that contract negotiations with Rudolph and Sletten will begin, the Design-Build Entity (DBE) deemed as having provided the "best-value" proposal for the design and construction of the Biotechnology and Science Building Project at Vacaville.

The District issued the Request for Proposal for DBE Services for the project on March 13, 2015. Following procedures set forth in Section 81703 of the California Education Code, the District's team of consultants "prepared a RFP delineating the scope of the project, size, type & desired design characteristics." During the proposal process, the DBEs used their expertise with similar projects to further develop and enhance the conceptual design provided by the criteria architect, ED 2 International.

CONTINUED ON NEXT PAGE

Government Code: Board Policy: Estimated Fiscal Impact: \$0 Measure Q Funds

**SUPERINTENDENT'S RECOMMENDATION:**

APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Leigh Sata  
Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7176

**TELEPHONE NUMBER**

Administration  
**ORGANIZATION**

June 5, 2015

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

June 5, 2015

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: INITIATION OF CONTRACT NEGOTIATIONS WITH  
RUDOLPH & SLETTEN FOR THE DESIGN AND  
CONSTRUCTION OF THE BIOTECHNOLOGY AND  
SCIENCE BUILDING PROJECT**

**REQUESTED ACTION: APPROVAL**

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*CONTINUED FROM PREVIOUS PAGE:*

To insure that each of the three DBE's adequately understood the RFP and in order to provide feedback and guidance to the teams, two confidential meetings were held with each of the three teams, which were attended by the selection committee.

The selection process (as defined in Section 81701 (a) of the California Education Code) is based on "a value determined by objective criteria and may include, but need not be limited to, price, features, functions, life-cycle costs and other criteria deemed appropriate by the Community College District." Further, the California Education Code prescribes that the best value scoring methodology will account for 50% of the evaluation criteria, including technical expertise, skilled labor force availability, and safety. The remaining points were determined by the technical team, based on input from the District, and were awarded for building systems, architectural approach, site development, and "innovation & enhancements."

The selection committee, consisting of a Board member, Faculty, Deans and other administrators, as well as a set of "technical consultants," discussed the three proposals and the consensus selection was to move forward with the Rudolph and Sletten team. Next steps include a set of meetings by the technical team to further evaluate the Rudolph and Sletten proposal and to confirm that the assumptions found in the proposal meet the needs of the user group, as well as meet the standard of quality as set forth in the criteria documents.

A Guaranteed Maximum Price (GMP) contract will be brought to the Board for approval at the July 15, 2015 meeting.

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: MEMBERS OF THE GOVERNING BOARD  
SUBJECT: CONTRACT AWARD TO GILBANE FOR  
CONSTRUCTION MANAGEMENT SERVICES FOR THE  
SCIENCE BUILDING PROJECT (PHASE I)

**REQUESTED ACTION:** INFORMATION

**SUMMARY:**

Board approval is requested for a contract award to Gilbane for construction management services for the Fairfield campus Science Building (phase I) project. A request for qualification and proposal (RFQ/P) was issued for construction management services and two rounds of interviews were conducted. Gilbane was selected as a qualified construction management service provider and contract negotiations have been completed. The contract includes management of pre-construction and construction services for a lease-leaseback delivery method. The scope of work includes the review of contractor proposals, cost estimating, on-site and day to day construction management of the selected General Contractor and project close-out.

The Board is asked to approve a contract for Gilbane in the amount of \$1,056,670.00

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

Government Code: Board Policy Estimated: Fiscal Impact: \$1,056,670 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Leigh Sata  
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

707 864-7176

TELEPHONE NUMBER

Administration  
ORGANIZATION

June 5, 2015  
DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT

JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

June 5, 2015  
DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT